

Office of Student Life Sound Policy

Policy Statement

The mission of the Office of Student Life is to enhance the quality of life of Eastern Kentucky University students by supporting the University's commitment to the academic success and holistic development of each individual student. The office of student life fosters intellectual, physical, and social development through programs and direct services which challenge and support students as they develop attitudes, abilities and skills for life long learning within an ever changing global environment. In support of this mission, the Office of Student Life has established this policy:

It is recommended that a decibel level in the outdoor areas of the Ravine/Amphitheater and Powell Student Center (PSC) of 78 (Maximum of 78 decibels on the PSC Corner), as measured 25 feet from the speaker source, when music was being played or performed. After 9:00pm decibel levels may increase to 85. This decibel level should result in a decibel reading in the neighboring classrooms that would allow classroom instruction and conversation to be heard comfortably.

Purpose

This policy enables registered student organizations to utilize sound equipment in the areas of the Ravine and the PSC without being disruptive to professors and students in nearby classrooms. This policy is to ensure that registered student organizations are responsible for their actions if a sound violation should occur

Entities Affected by the Policy

- Registered Student Organizations
 - Students
 - Office of Student Life
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Who Should Read the Policy

- Registered Student Organizations
- Academic Administrators
- Students
- Advisors

Policy Background

N/A

Definitions

Definition. Definitions and terms should be in Verdana 8 pt. Term should be in bold.

Term

Define any terms that may aid in the understanding of the policy.

Term

Term

Term

Term

Term

University

Eastern Kentucky University

Responsibilities

Responsible Entity

• This section should contain bulleted lists of responsibilities

	for each person, committee, or entity affected by the policy.
	<ul style="list-style-type: none">• This section is in Verdana 8 pt.
Responsible Entity	•
Responsible Entity	•
Responsible Entity	•
Responsible Entity	•
Responsible Entity	•

Procedures

Procedure	Requestor will be informed of the sound policy at the time of the reservation request, by the Office of Student Life (OSL).
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Procedure	OSL will require requestor to sign a letter of understanding, agreeing to adhere to the 78 decibel level before 9:00pm and up to 85 decibels after 9:00pm, as measured by the OSL Decibel Sound Meter, before they are permitted to reserve the PSC outdoor areas. The letter will also address the consequences for violations of the sound policy.
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Procedure	Before the event begins, requestor must do a sound check with OSL and the PSC Sound Technicians to determine the decibel reading. The sound check will be 15 minutes before the scheduled performance.
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Procedure	OSL may measure decibel levels at any time, to ensure sound is below 78 decibels before 9:00pm, and below 85 decibels after 9:00pm.
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Procedure	OSL decibel meters are the only equipment recognized for use in determining appropriate levels
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Procedure	
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Violations of the Policy

During a plaza performance, the OSL staff will alert the performers or responsible party when a sound violation has occurred. No more than three minutes will be allowed to correct the volume to an acceptable level. If a violation occurs during that event, a letter will be provided to the responsible party notifying them that a violation has occurred. By violating this policy, the responsible party may be subject to a restriction on future reservations. Copies of the notification will be sent to the responsible party, and will be kept on file in the OSL.

Interpreting Authority

- Executive who has the authority to interpret the policy when questions arise

Relevant Links

This section can be used, if necessary, to link to internal or external documents or information. Put NA if it is not applicable.

Policy Adoption Review and Approval

This section lists the bodies/individuals that reviewed and/or approved the policy as well as the dates of the review/approval.